

The Arran Development Trust

Construction Site Manager – Arran based

Salary £35-£45k per year, depending on experience -

The Arran Development Trust is looking to recruit a Site Manager for our new and exciting affordable homes schemes on Arran. As Site Manager your role will encompass overseeing the day to day running of the project. Works are to be completed on time, on budget and in line with Health and Safety standards. You will report to the Arran Development Trust Chief Executive Officer (Construction).

Qualifications:

- Minimum of 5 years' experience working for a Main Contractor or Residential Developer in a similar capacity.
Experience in delivering residential housing schemes.
- HNC, HND or degree in engineering, construction management or project management preferred but those candidates working towards these qualifications may also be considered.
- SMSTS essential
- CSCS essential
- First aid essential
- Experience of working with multiple sub-contractors
- Experience with new build development construction
- Full UK Driving Licence

Skills:

- The ability to manage & co-ordinate multiple sub-contractors.
- PC Literate
- Good level of commercial awareness
- Excellent problem-solving skills
- Excellent communication, presentation, management, and negotiation skills
- Experience with all trades – groundworks, steelworks, electrical, mechanical, carpenters, general trades.
- Ability to interpret drawings and identify any issues or problems with design.
- Experience with construction programmes with the ability to monitor and assess site progress.
- Clean driving licence.
- Good organisational skills.
- Self-motivated, driven and a team player.

Roles and responsibility:

- Supplying information to resolve any on site issues.
- Manage direct employees and sub-contract labour.
- Manage material supply call-offs.

- Promote and ensure quality of sub-contract work as projects progress.
- Involvement in sub-contract pre-let packages along with Quantity Surveyor
- Identifying areas for improvement (if required)
- Review construction drawings
- Liaise with Design co-ordinator & consultants when required to overcome site problems.
- Ensure the H&S and presentation of sites are compliant and to a level acceptable to the client.
- H&S audits and ensure all RAMS are reviewed and up to date at all times.
- Provide support/advice for construction programming.
- Monitor actual site progress to the latest programme and report back to the CEO.
- Monitor outstanding information required to complete the works and ensuring this is provided in sufficient time to avoid delay being caused to the site works.
- Resolve design and building problems.
- Conduct site progress meetings.
- Attend design team meetings.
- Maintain client relations.
- Continuous overview of all sub-contractors to ensure that build targets are met.
- Providing site feedback to allow monthly project reporting.

Salary: £35-£45k per year, depending on experience.

Schedule:

- 8 hour shift
- Monday to Friday
- Contract Term 14-18 months

Experience:

- Site Managers: Minimum 5 years

Licence/Certification:

- Driving Licence (required)
- SMSTS certificate (required)
- CSCS card (required)

Apply with a Covering letter and up to date CV to Sheena Borthwick-Toomey, Operations Director, Arran Development Trust sheena.borthwick.aeg@gmail.com

Closing Date for applications is Friday 17th February 2023 at 1700 hrs.